

**HAWAII HEALTH SYSTEMS CORPORATION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

EX201

1. TO: Chief Procurement Officer

2. FROM: Carol Dunnigan, HHSC Corporate Compliance Director

Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:

3. DESCRIPTION OF GOODS, SERVICES OR CONSTRUCTION:

1. Compliance consulting services including Compliance program consulting, policy development and/or review, education and training development and delivery, risk assessment consulting, assistance related to regulatory oversight request for information, reporting and action plans, development of auditing and monitoring processes, consultation with physician compensation arrangement.

2. Compliance Training

4. NAME AND ADDRESS OF VENDOR: Susan Thomas Healthcare Consulting

5. PRICE:

\$100,000

6. TERM OF CONTRACT: FROM: 3/15/25 TO: 03/14/26

7. PRIOR EXEMPTION REF. NO.

8. EXPLANATION DESCRIBING HOW PROCUREMENT BY COMPETITIVE MEANS IS EITHER NOT PRACTICABLE OR ADVANTAGEOUS TO THE STATE:

The historical procurement method used by HHSC to obtain Compliance Consulting services was the Hawaii State Professional Services (PS) method. This procurement method requires a minimum of three(3) qualified vendors to be on the approved HHSC PS List. At this time, due to the lack of response from the vendor community, the minimum number of vendors cannot be met, however HHSC has an ongoing operational need for vendor services.

9. DETAILS OF THE PROCESS OR PROCEDURES TO BE FOLLOWED IN SELECTING THE VENDOR TO ENSURE MAXIMUM FAIR AND OPEN COMPETITION AS PRACTICABLE:

HHSC will continue to solicit for qualified vendors by means of the Professional Services procurement method.

10. A DESCRIPTION OF THE AGENCY'S INTERNAL CONTROLS AND APPROVAL REQUIREMENTS FOR THE EXEMPTED PROCUREMENT:

This exemption shall be from HRS, Section 103D-303, and all other guidelines, rules and policies under chapter 103D shall be upheld. HHSC policies and procedures will be followed and periodic reviews of contract action will be performed.

11. A LIST OF AGENCY PERSONNEL, BY POSITION, WHO WILL BE INVOLVED IN THE APPROVAL PROCESS AND ADMINISTRATION OF THE CONTRACT:

<i>Name</i>	<i>Position</i>	<i>Involvement in Process</i>	
Jeff Saito	Sr. Corp Contracts Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Carol Dunigan	Corp. Compliance & Privacy Officer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
Edward N. Chu	HHSC CEO & CPO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. DIRECT INQUIRIES TO:

Contact Name: Jeff Saito

Phone Number:808-269-1962

AGENCY SHALL ENSURE ADHERENCE TO APPLICABLE ADMINISTRATIVE AND STATUTORY REQUIREMENTS

13. I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.

Carol Dunigan

Feb 12, 2025

Department Head (Print: Carol Dunigan)

Date

Reserved for CPO/Delegee Use Only

14 .Date Notice Posted: 02/13/25

The CPO is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven (7) calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer, HHSC, 3675 Kilauea Ave., Honolulu, Hawaii 96816

Chief Procurement Officer's comments:

15. **APPROVED** **DISAPPROVED** **NO ACTION REQUIRED**

HHSC Chief Procurement Officer –

Signature

Date