	Department:	Policy No.
HAWAII HEALTH SYSTEMS **C O R P O R A T I O N** *Quality Healthcare for All* **POLICY**	**Information Technology Department (ITD)**	**ITD 0131A**
		Supersedes Policy No. N/A
Subject: **Reporting Information Security Events and Weaknesses**	**Approved By:** *KX McClear* HHSC Board of Directors By: Donna McCleary, M.D. Its: Secretary/Treasurer	**Approved Date:** January 28, 2021
		Last Reviewed: October 2020

I. PURPOSE:

Ensure information security events and weaknesses associated with Information Systems are communicated in a timely manner allowing for corrective action to be taken by establishing controls for the reporting of information security events and weaknesses.

II. DEFINITIONS:

All capitalized terms not defined herein shall have the meaning set forth in the ITD Glossary. Applicable to all ITD policies and procedures.

III. POLICY:

HHSC technology resources are provided to authorize Users to facilitate the efficient and effective performance of their duties in a secure electronic environment. The use of such resources imposes certain responsibilities and obligations on Users. It is the responsibility of every User to help ensure that such resources are used in a secure fashion and not left vulnerable to misuse, abuse, or exploit due to carelessness, unreported systems failures, active intent, or theft. If such a condition is observed or suspected by an employee, it is the employee's responsibility to report it to the proper HHSC authority.

IV. AUTHORITY:

- FIPS Publication 200, Minimum Security Requirements for Federal Information and Information Systems
- NIST 800-60.
- HIPAA.

V. RELATED PROCEDURE(S):

- ITD 0131B.

VI. REFERENCE(S):

None.